

NOTES FROM TCC MANAGEMENT MEETING HELD ON MONDAY, 29th APRIL, 2024

Present:

Linda Martin, Vinnie Kalcutt, John Smith, Eveleigh Moore-Dutton, Ken Wood, Geoff Crump, Andrew Locke, Charlotte Hodgkinson, Ann Schuberth, Victoria Riekert, Kay Walker

Apologies:

Matthew Grant, Lisa Miller, Sue Webb, Kim Richmond Flynn, Mike Flynn

Distribution of Minutes:

CIO Trustees, Volunteers, Parish Council Clerk, TCC website, James Blackford and Nick Oates

Declaration of Interest:

There were no Declarations of Interests.

Previous Minutes of Meeting:

The notes from meeting dated 25th March, 2024, were accepted.

Matters arising not on the Agenda:

There were no matters arising.

Finance: (report circulated)

March Income £4,437 - Running Costs Expenditure £3,695 - Projects Expenditure £9,840 - Cash in Bank £73,892.23 (Clydesdale A/C) - Investments £13,585.98 (CCLA A/C).

VK said not expecting much in terms of large purchases until August time.

Manager Update:

VR said that RB Pilates has cancelled all future bookings owing to pressure of work, and she has returned her key.

Business and Booking Secretary's Report: (reports circulated)

- LM said that the Register of Interest has been circulated and signed by all
- GC has agreed to be the TADS Rep on our Committee. Jan Linsell is going to be the U3A User Rep.
- Photos have been presented as proof of works for the Spacehive gang

Maintenance Report: (report circulated)

KW said that maintenance assessments can be done by anybody, so GC and KW will do this. Weekly checks are to be done; GC does gas and lighting and emergency alarms etc. There will be a log of all the weekly checks. All are on file and on the web page.

- KW said that because of the heating problems that have been on-going for years, he has asked Barlows and TMUK to quote to replace/re-arrange the boilers. (2 out of 3 boilers are over 10 years old). Barlows are coming tomorrow (30th April). The estimate to replace the boilers etc. could be £18,000 but funding may be available via CCA sources. The heating will be turned off on Sunday.
- KW said there needs to be a decoration plan for August and also annual fire safety checks. JB wants to paint the main hall and hopefully we can get volunteers to help with washing down paintwork etc. (paint needs to be either white or magnolia).
- KW said that once somebody has been on a PAT testing course they can instruct others to do it without them going on a course. Five people could be trained up to do it and the next test is due in October. The equipment would cost £150 to buy but we can hire for £10 per day.

Any Other Business:

- LM said there is a booking on the field on the 19th May so the grass needs to be cut by then. The delay in cutting has been because of the wet weather, the tractor would get stuck.
- JS commented on the difficulty of getting down the steps at the rear of the CC as it is very dark. Agreed to ask JB for his cheapest way of marking the steps. One handrail has been painted white.
- JS has been advised by Ann Wright that the draft for the field has been sent to PC's and he should have a reply from her this week. CH to ask about the lease at the next PC's meeting. The document is at the solicitors.
- LM has been asked by Lisa Miller if she can still have free room hire for the play area fund-raising (2 events). All agreed to this.
- KW said that he and Lisa do a food collection (for the food bank) of the surplus food from the Co-op that goes to her house but we need more people to do this. CH to ask the PC if they can help.

Date of next Meeting:

The next meeting will be held on **Monday, 27th May, 2024, (bank holiday) at 7pm in the Committee Room.**

